

Together for Change Coventry and Warwickshire

Youth Project Lead

7 hours per week (the post-holder will agree a work schedule with their line manager)

£5,998 per annum (£30,000 F/T equivalent), plus employer pension contributions at 9%. The post is supported by grant funding for 2 years; therefore, this is a 2-year fixed term post, however it may be extended if further funding becomes available.

Contractual Locations:

**Saints Central, Newdegate Street, Nuneaton, CV11 4ED,
St Nicholas Parish Church, 12 Vicarage Street, Nuneaton, CV11 4AZ and,
King Edward VI College, King Edward Road, Nuneaton, CV11 4BE.**

The hours and scope of this role may increase to accommodate working at our second Saints location in Bar Pool. This is subject to review.

The Role of Youth Project Lead

This post holder will work at our Saints Central location in Nuneaton to lead our Saints Student Lounge Youth program, whilst also partnering with the local college and parish church, to bring about positive community transformation that benefits young people between the ages of 11-18.

Saints Central launched the busy and well-established Saints Student Lounge program in 2021 to support young people between the ages of 11-18 with access

to a safe place to receive assisted study, eat and engage in fun educational workshops.

We will expand our Student Lounge by partnering with a local college to connect with the young people during term-time and aim to meet young people who are currently not met by the local church by partnering with the local parish church, St Nicholas, during the term-time and the school holidays.

The main responsibilities of our Youth Workers are:

- Lead the Student Lounge project at Saints Central, including the discharge of administrative duties (including budget control, quality assurance, session planning and evaluation, record keeping, risk assessments, safeguarding and health and safety) in line with the funding agreements.
- Line manage the Youth Workers, ensuring the Youth Work is delivered to a high standard at Saints Central, St Nicholas Parish Church and King Edward VI College.
- Establish and lead the Student Lounge program at King Edward VI College to provide a safe space for young people with games, activities and focused workshops throughout the week during term time.
- Work with St Nicholas Parish Church to connect young people with the church through Christian youth activities, school holiday programmes and focused projects, such as youth alpha and Christian social justice projects.
- Develop positive, professional relationships with young people and make regular contact with them in order to identify and assess their social and informal educational needs.
- Establish and lead a programme of activities, facilities and opportunities to meet social and informal education needs of young people.
- Promote and encourage young people to plan and participate in activities to enable their empowerment, individually or collectively, and to take responsibility for, and control of, their own lives, signposting young people

to other agencies such as the Children's Society, who are based at Saints Central.

- Ensure a high quality of youth work is delivered in each session and that the property is protected and behaviour policies are adhered to.
- Attend and lead staff planning meetings for each particular setting/programme/project and ensure that effective programme planning, preparation and evaluation of youth work takes place.

What we are looking for in a Youth Worker:

- NVQ Level 2 in Youth Work, or be prepared to work towards a relevant youth work qualification
- Experience leading the delivery of youth work with young people
- Have knowledge of issues facing young people generally
- Have leadership skills to create strategy and implement creative initiatives that support the role
- Ability to form and sustain positive relationships with young people and staff members
- Ability to lead the planning and delivery of small-scale events / activities/ workshops
- Excellent communication skills
- Be creative and innovative
- Demonstrate enthusiasm and commitment
- Really want to work with young people
- Committed to safeguarding and Equality of Opportunity
- Discreet and trustworthy, able to deal sensitively with private or confidential information
- Reliable
- Willing to contribute to team working
- Open minded, caring and enthusiastic
- A passionate Christian faith
- Supportive of the mission and ministry of the Church of England and the Diocese of Coventry mission purpose statement

The post-holder will line-manage two youth workers, and will be accountable to and line managed by the Saints Central Centre Manager and Rev. Chris Routledge, Vicar of St. Nicholas Church.

Equality, Diversity and Inclusion

We welcome diversity at Together for Change.

We are dedicated to employing staff with diverse backgrounds, abilities and working styles.

We understand that a diversity of ability can involve a diversity of needs.

We are committed to actively supporting all staff members to fulfil their potential.

If you have a disability, long-term illness or are neurodivergent, and you feel this prevents you from meeting any of the essential criteria, please contact us to discuss the adjustments we can make for you. If you meet the shortlisting criteria, then we guarantee to offer you an interview.

All employees undertake equality, diversity and inclusion training during their employment.

Full job description and Person Specification are available from
<https://coventry.anglican.org/about/vacancies/>

For an informal discussion regarding this role, please contact Jet Jones
(jet.jones@coventry.anglican.org)

Please send completed applications to:

Email: Simone.Smith@Coventry.Anglican.org

or

Post: Simone Smith, HR Manager, 7 Priory Row, Coventry CV1 5EX